



## FEST FILMS SUBMISSIONS 2024 RULES AND REGULATIONS

### 1. INTRODUCTION

- 1.1. FEST - New Directors | New Films Festival (hereinafter: the Festival) will have its next edition from **24th June to 1st July, 2024** in Espinho, Portugal. (The festival reserves the right to change the dates for extraordinary circumstances.)
- 1.2. The Festival is organized by FEST – Associação Cultural (hereinafter: the Organization), a non-profit NGO (Non-Governmental Organization) developing work on film, media and education, registered at Rua 23 N.º 768, 4500-276 Espinho, Portugal.
- 1.3. The **20th edition of the FEST** will take place with the following objectives:
  - Promote sustainable development of film, screenings and promoting new talents in this area;
  - Disseminate new innovative work and film discourses from around the globe, providing a privileged window into the world of New Cinema;
  - Create new audiences for cinema;
  - Promote the interchange of experiences between participants in the event;
  - Elevate the skills of participants;
  - Promote the city of Espinho as a quality cultural tourism destination;
  - Offer a quality cultural event accessible to every individual.

### 2. KEY DATES AND DEADLINES

- 2.1. **The applications will be admitted between the 25th of September 2023 and the 4th of March of 2024, at 23:59 UTC:**
  - The **early bird** begins on the **25th of September 2023** and ends on the **25th of October 2023 at 23h59 GMT;**
  - The normal period starts on the **26th of October** and **closes on the 12th of February 2024 at 23h59 GMT;**
  - The extended deadline period will take place between **the 13th of February and the 4th of March 2024 at 23h50 GMT.**
- 2.2. The films must have been concluded after the **1st of January 2023** and they must not have been screened in previous editions of the Festival.
- 2.3. All links/online screeners must be made available until the **31st of May 2024**. It is also obligatory that all films are made **available with English subtitles**.
- 2.4. The exhibition copies must be sent by **1st of May 2024**, unless both parties have a written agreement claiming the opposite.
- 2.5. The Organization of the Festival will inform the applicants that have been selected for the competitive section by email or phone, latest by the **31st of May 2024**.
- 2.6. In case a film is awarded, it will be rescreened on the **1st of July 2024**, without additional costs or fee.
- 2.7. The Organization ensures the delivery of prizes if no representative of the film is present at **the closing ceremony**, which will take place on the **30th of June 2024 in Espinho**. The prizes consist of a special trophy that will be **sent via post by the end of December 2024**. The festival regards the right to send the price **only one time**.



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## 3. ELIGIBILITY

- 3.1. The Festival has two distinct types of competition, competitions focused on **Feature Films** (upwards of 55 minutes length) and competitions for **Short Films** (up to 54 minutes). These competitions are represented in the sections Golden and Silver Lynx, NEXXT, Portuguese Grand Prix and FESTinha.
- 3.2. We accept Fiction, Documentary, Animation, Experimental Non-Narrative and Children films (features and shorts) by authors who have produced no more than two feature films (works longer than 55 minutes). All works produced by that author, after he or she has completed the second feature film will be automatically considered invalid.
- 3.3. The feature film competition accepts films that are **first or second feature length productions** (regardless of the director's age).
- 3.4. The films must have been concluded after the **1st of January 2023** and they must not have been screened in previous editions of the Festival.
- 3.5. Film submissions will not be discriminated in terms of theme, genre, race, creed or any other limitations, apart from the elements described in these regulations. As such, all submissions will be analysed with the same rigor and dedication.
- 3.6. Submissions which do not fit these requirements will be considered automatically invalid, and FEST reserves the right to not let the applicant know that his or her application has been disqualified.

## 4. FILMS SUBMISSIONS

- 4.1. All films to be considered for selection must be submitted using **only one** of the following options:
  - Using our own page at **FilmFreeway** (<https://filmfreeway.com/festival/FestNewDirectorsNewFilmsFestival>), where the largest possible amount of information about the production should be made available. If you choose to not use the FilmFreeway streaming service, we would be thankful if the submitters would leave the download option activated, but this is not mandatory;
  - Using our page at **Click For Festivals** (<https://www.clickforfestivals.com/fest-new-directors-new-films-festival>), where the largest possible amount of information about the production should be made available;
  - Using our page at **Festhome** (<https://festhome.com/f/1524>), where the largest possible amount of information about the production should be made available.
- 4.2. There are three different submission period: a) The **early bird** begins on the **25th of September 2023** and ends on the **25th of October 2023 at 23h59 GMT**; b) The normal period starts on the **26th of October** and **closes on the 12th of February 2024 at 23h59 GMT**; c) the extended deadline period will take place between **the 13th of February and the 4th of March 2024 at 23h50 GMT. All applications submitted after the mentioned deadline may be automatically disqualified.**
- 4.3. All links/online screeners must be made available until the **31st of May 2024**. It is also obligatory that all films are made **available with English subtitles** (including Portuguese productions) unless all dialogues are already in English.
- 4.4. If the submitter has any problem completing the application or making the online screener available via streaming, he or she must get in direct contact with the Organization of the Festival via the following address [films@fest.pt](mailto:films@fest.pt) between the **25th of September 2023 and the 4th of March 2024** (the email



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title/subject must contain the title of the film and the name of the director in the title). The organization reserves the right to not reply to requests and queries sent outside of the mentioned period.

- 4.5. The applicant will indicate on the entry form the category of their film. Only one of the following options must be chosen: Fiction; Documentary; Animation; Experimental.
  - If the film in question is a hybrid, where different styles and genres are mixed, the candidate must choose one single genre.
  - The Organization reserves the right to opt for a different style/genre than the one the candidate choose and indicated in the submission form.
- 4.6. It is permitted for the applicant to submit more than one film (in separate entries); The candidate cannot submit the same film in different categories or genres, as described in point 4.5.
- 4.7. Once a film is submitted to the Festival, it cannot, for any reason, be removed from the program by the person or institution who submitted it.
- 4.8. By filling in the form and sending the application and film, the applicant provides full legal authorization for the Organization to exhibit the film in the Festival and in public presentations. However, each selected candidate will be contacted in order to sign and send us an exhibition license, either as an individual or as a group, for legal purposes.

### 5. SUBMISSION FEE

- 5.1. All film submissions are dependent on a submission fee. The payment will be completed using Paypal and the submission platforms mentioned above in 4.1.
  - The submission fee between **the 25th of September 2023 and the 25th of October 2023** is subject to the “Early Bird” discount, where the prices drop to **6,00 EUR** for short Films and **10,00 EUR** for Feature Films.
  - Between the **26th of October 2023 and the 12th of February 2024** is subject to the Regular Submission period, **8,00 EUR** for short Films and **12,00 EUR** for Feature Films;
  - Between **13th of February 2024 and the 4th of March 2024**, there is an extended Submission Period where the prices are a bit higher, **12,00 EUR** for short Films and **16,00 EUR** for Feature Films.
- 5.2. All Portuguese majority productions are exempt of any submission fee in order for the organization to promote the participation of the Portuguese artists and industry members. This exemption does not apply to other Portuguese speaking nations and regions.
- 5.3. All productions from countries currently under sanctions by the European Union or the Portuguese Republic, or with significant obstacles to PayPal access or impossibility of international bank transfers, may be exempt from paying the submission fee.
  - All of these situations will be dealt on a case by case basis, as such, it is vital that these candidates get in touch with the Organization of the Festival, before completing the submission, via this email: [films@fest.pt](mailto:films@fest.pt).
- 5.4. If a candidate has any significant technical problem in the payment of the submission fee, he or she must get in touch right away with the organization via email to [films@fest.pt](mailto:films@fest.pt) in order to initiate a discussion on alternative payment methods. These situations will be dealt with on a case by case basis and the Organization reserves the right to not provide an alternative to PayPal as a payment method.
- 5.5. If a candidate requires a **Fee Waiver**, they will have to get in touch with the organization via email to [films@fest.pt](mailto:films@fest.pt), explaining with great detail the reasons behind their request. The Organization reserves the right to deny any Fee Waiver.



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- 5.6. The organization is not obligated to refund submission fees.
- 5.7. If the purchaser wishes to receive an invoice:
  - If the submission was done on our platform and site, it must be requested within the **first 30 days after making the payment**. The invoice request must be sent via email to [films@fest.pt](mailto:films@fest.pt) and it must have the payment confirmation attached and contain the invoice details of the purchaser (**name, postal address, and tax / VAT number**).
  - If the submission was done on other platforms, as written above, in point 4.1, such as FilmFreeWay, FestHome, and Click for Festivals, the invoice must be requested directly to those platforms.

### 6. AWARDS AND JURY

- 6.1. The Festival's competitions are structured in different sections, each with its own jury members. Each section, jury and award is structured as follows:
  - All feature films selected for the Golden Lynx competition will be disputing the awards **Golden Lynx for Best Fiction Feature Film**; or **Golden Lynx For Best Documentary Feature Film**. These works will also be disputing the **Audience Award for Best Feature Film**;
  - All short Films selected for the Silver Lynx Competition will be disputing the awards **Silver Lynx For Best Fiction Short Film**; or **Silver Lynx Award For Best Documentary Short Film**; or **Silver Lynx Award For Best Animation Short Film**; or **Silver Lynx Award For Best Experimental Short Film**. All these works will also be disputing the **Audience Award For Best Short Film**;
  - All the short Films selected for the National Grand Prix (GPN or NGP), limited to Portuguese majority productions, will be disputing the **National Grand Prix Award**;
  - All the Short Films selected for the NEXXT competition, limited to films produced in an academic context, will be disputing the **NEXXT Award**;
  - All the Feature and Short Films selected for the FESTinha section, focused on content directed at children and teenagers, will be disputing one of the three possible awards: **FESTinha Sub10**; **FESTinha Sub12**; and **FESTinha Sub16**.
- 6.2. The Organization of the Festival will create 6 separate jury groups (between 2 and 5 members each), who will have total freedom, and will not be subjected to any interference or suggestions by the organization, at the moment of choosing the winning films. These 6 groups will be formed under the following structure:
  - **Fiction Feature Jury**;
  - **Feature and Short Documentary Jury**;
  - **Short Animation and Experimental Jury**;
  - **Short Fiction Jury**;
  - **NEXXT Jury**;
  - **National Grand Prix Jury**.
- 6.3. The winners of the **FESTinha** competition will be defined in a different format, where a pre-defined group of children and teenagers, through a workshop method, will decide on the 3 winning films, without any interference by the Organization which may put in question the independence and neutrality of the jury.
- 6.4. The two **Audience Awards** (one for feature and another for short films) will be defined through a ballot paper vote.



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- Only the films exhibited in the context of the Golden and Silver Lynx competitions will be eligible for the Audience Award.
- 6.5. The final Jury attributes awards without appeal and according to rules based on general principles determined by the Organization. The final jury has the right to not award any one of the prizes if the criteria, according to their belief, are not met.
  - The Jury **may not choose to award more than one** winning film in each category.
  - The Jury may distribute a maximum of two **Honourable Mentions** per category, although it has the right to not attribute any mention if it sees fit.
- 6.6. Media representatives present at the Festival may provide a **Film Critics' Award** without the interference of the Organization.
- 6.7. The Organization ensures the delivery of prizes if no representative of the film is present at **the closing ceremony**, which will take place on the **30th of June 2024 in Espinho**. The prizes consist of a special trophy that will be **sent via post by the end of December 2024**. The festival regards the right to send the price **only one time**.
- 6.8. Additional rewards are not guaranteed, and if confirmed will be made known via our website <https://site.fest.pt/en/>, together with additional rules specifically defined for that purpose, if necessary. These new rules will not change or affect any other rule published in this document.

### 7. SELECTION PROCESS

- 7.1. The selection of the Festival is made by a secret group of programmers which should not be contacted directly by the applicants, as such any direct dialogue with programmers can be regarded as an unfair advantage and can be a strong enough reason for the Organization to disqualify the submissions.
  - All information, questions, queries or sending of additional material or updated news of the film or filmmakers recent career must be sent to at [films@fest.pt](mailto:films@fest.pt) (the email title/subject must contain the title of the film and the name of the director in the title).
  - The Organization reserves the right to not share information about the chances of selection of a submission during the period of analysis.
- 7.2. The Organization of the Festival will inform the applicants that have been selected for the competitive section by email or phone, latest by the **31st of May 2024**.
  - The Organization reserves the right to not contact non-selected submissions, yet the organization commits itself to do all the necessary efforts to contact every single submitter if possible. The final selection will be published on our website <https://site.fest.pt/en/>.
  - The Organization reserves the right to not use the contact options and selection news services within the partner platforms (FilmFreeway, Fest Home and Click for Festivals).
- 7.3. The Organization is not obliged to provide reasons for the non-selection of a film.
- 7.4. The Organization is not obliged to cover screening fees, as such applicants recognize this situation at the time of submission.

### 8. EXHIBITION FORMATS AND TRANSIT OF SCREENING COPIES

- 8.1. Expenses for the shipping and screening of films are to be met by the film's applicants; unless there is a previous written agreement between the applicant and the Organization stating the contrary.
- 8.2. All applications or film copies sent with remitted expenses to be paid at the destination will be returned and considered invalid.



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- 8.3. The exhibition copies must be sent by **1st of May 2024**, unless both parties have a written agreement claiming the opposite.
- 8.4. The Festival accepts the following formats for exhibition: **DCP, Blu-Ray, digital file .MP4 or .MOV, 1080p or 720p**. These formats can be changed by the Organization of the Festival at any moment. 5.1 Audio may not be available.
  - All exhibition copies must have no embedded subtitles and shall be accompanied by a **srt. file** with the correct time codes and clear English subtitles.

### 9. INFORMATIONS ABOUT THE SCREENING AND SELECTION

- 9.1. The Organization reserves the right to define the date of the screening and does not guarantee that the date can be altered at the convenience of the applicant. FEST also reserves the right, in case of extraordinary reasons, to change the date and time of the screening at the last minute.
  - In case a film is awarded, it will be rescreened on the **1st of July 2024**, without additional costs or fee.
- 9.2. All selected filmmakers will be provided with **two free accreditations** that give full access to all film screenings, masterclasses and workshops.
- 9.3. All selected filmmakers have the right to submit, free of charge, one single project application to the **2025 edition of FEST – Pitching Forum**.
- 9.4. All selected filmmakers will be provided with up to **10 tickets** for the official screening, which must be requested by the **18th of June 2024**.
- 9.5. The Organization cannot guarantee any support or reimbursement of travel, accommodation and food expenses by any member of the cast and crew of a selected film. The applicant recognizes this situation at the time of submitting the film.
- 9.6. All films and materials sent to the Festival will not be returned and will remain in the event's archive, unless there is a previous written agreement between the applicant and the Organization stating the contrary.
- 9.7. All the confirmed films will be presented in:
  - physical and online programming on our website (<https://site.fest.pt/en/>);
  - *FEST – New Directors | New Films Festival* Catalog, which will be distributed among the jury and Festival guests, and available for sale in the Festival shop;
  - publications for social media and digital platforms of the Festival, and media.
- 9.8. The information about the film, the visual materials and the directors profiles for the publication will be based on the information and materials submitted in the submission. The Organization is not responsible for any spelling or grammar mistakes or wrong information provided in the submission form.
  - Equally, title changes made by the filmmakers after the submission, may not be possible to alter, as such the applicant recognizes this at the moment of completing the submission.
- 9.9. Changes requested after submitting a film or after the announcement of the selection results may not be possible to alter, as such the applicant recognizes this at the moment of completing the submission.
- 9.10. The Organization reserves the right to not include all the submitted information in the publications described in point 8.6. and to choose only specific sections to be featured in each publication.

### 10. FINAL STIPULATIONS



FEST —  
**New Directors  
New Films Festival**

- 10.1. The Organization is not under any obligation to pay compensation where any change to or cancellation of the Festival program is caused by circumstances outside our control, namely: war or threat of war, riots, civil strife, industrial dispute, airline grounding, terrorist activity, natural or nuclear disasters, pandemics and epidemics, fire or adverse weather conditions and all similar events.
  - All deadlines and/or agreements set in these regulations or written agreement with the Organization can be changed.
  - The organization is not obligated to refund submission fees.
- 10.2. All eventual doubts or omissions in the regulation will be solved by the Organization following rules of equity and good and fair judgment.
- 10.3. The submission of a film to FEST — New Directors | New Films Festival translates to full acceptance and no reservations in the terms of the regulation.