FILM SUBMISSION REGULATIONS

Rules and regulations for film submissions to ARKIPEL Jakarta International Documentary & Experimental Film Festival. (The entire schedule including the Hour, Day and Month will follow the current year and the organizing arkipel in regular basis).

1. General.

1.1. ABOUT THE FESTIVAL.

ARKIPEL International Documentary and Experimental Film Festival is a part of Forum Lenteng program. ARKIPEL takes place in Jakarta, on August.

1.2. SUBMISSIONS AND DEADLINES.

Submission to the Festival is open to short and feature length documentaries, experimental documentaries and innovative visual documentary productions. Applicants can submit more than 1 film.

Submission fee is FREE. Films submitted to ARKIPEL are:

\* Documentary and experimentals,

\* Worldwide film productions.

Deadline for entries:

7 April 2016, 23:59 (GMT +7).

1.3. SCREENING FORMATS.

DVD and digital video file with QuickTime .mov extension (Apple ProRes/H.264 video codec). Only for single channel film projection.

1.4. LANGUAGE POLICY.

Films are screened in original language versions. In principle, if not with English dialogue, films must be subtitled in English. In case the original spoken language is in English but the subtitle is not embedded yet on the film, please upload the subtitle transcription in the column provided in the entry form.

1.5. PERMISSION.

ARKIPEL receives one or more works by director during festival and would like to ask for your permission to include them in ARKIPEL Archive, Forum Lenteng Library, and website www.arkipel.org.

2. Competitions

2.1. ARKIPEL AWARD.

Awarded to documentary and experimental films which compete in main competition and chosen by jury members.

2.2. SPECIAL AWARD.

Awarded to documentary and experimental films which screened in Festival and chosen by Festival committee.

3. Preview screeners and materials

3.1. REQUESTED MATERIALS.

The applicant is requested to send either a DVD screener or an online preview of the film. The film submitted must be a finished work. Each participant may submit as many films they have.

(Please note, that the DVD Screener will not be returned.)

3.2. ADDRESS.

All screeners and physical material must be sent to::

ARKIPEL International Documentary and Experimental Film Festival

a/n FORUM LENTENG:

Jl. H. Saidi No. 69 RT.007/RW.05,

Tanjung Barat – Jagakarsa

Jakarta – 12530

INDONESIA

Contact: +6281315779517 (mobile)

Links for online preview can be submitted in the entry form.

4. Selected films

4.1. ANNOUNCEMENT.

Selected films will be announced through registered email and on the Festival website www.arkipel.org between June.

4.2. FESTIVAL CATALOGUE.

In order to compile the ARKIPEL 2016 Catalogue, for each selected film the Festival must receive a duly completed entry form and requested materials as stated in paragraph 3.2. The requested materials should be sent/submitted as soon as possible upon acceptance of the official invitation, not later than 30 June.

The ARKIPEL accepts no liability in the event that its publications reproduce inaccuracies in submitted materials. The written programme notes are entirely at the discretion of the Festival.

4.3. CATALOGUE CREDITS.

In principle the catalogue will include the following technical and artistic credits: original title, international title, director, running time, country(ies) of production, year of production, premiere status, format, production company, producer, and distribution company/world sales.

4.4. PRESS KITS.

The owners of the films participating in the ARKIPEL are requested to send separately an adequate amount of press-kits (EPK-Electronic Press Kit) and stills to be made available for Press Conferences and for distribution to the press and festival guests.

4.5. TRAILERS AND EXCERPTS.

After official selection of a film the ARKIPEL is qualified to use excerpts from the film, with a maximum of 3 minutes, nationally and internationally for promotional purposes (for short films, the total duration of the excerpts is not to exceed more than 10% of the film’s running time).

4.6. STILLS.

For promotion of the whole selection and of each selected film, the ARKIPEL website is allowed to use any photo or digital film clip (of less than 3 min. duration).

4.7. SCREENING SCHEDULE.

General scheduling and the timetabling of the public and press screenings are entirely at the discretion of the ARKIPEL.

4.8. WITHDRAWAL.

A selected film cannot be withdrawn from the programme after 1 July.

5. Dispatch of the film material of selected films

Detailed shipment information of the selected films screened at ARKIPEL.

5.1. MATERIAL AVAILABILITY.

Unless authorized by the Festival, the film material must be made available for the whole festival period and the print/video must arrive in Indonesia before 20 July. The sender is requested to inform the Festival on the means of dispatch, date of shipment and Airway bill number.

In case the Festival will share the film material with another festival it is the responsibility of the participant to inform both festivals of correct shipping addresses and all contact details.

5.2. SHIPMENT POLICY.

The film must be sent prepaid by sender. No collect shipments are accepted unless authorized by the Festival. The Festival will pay for the return transportation charges of film materials (external hard drive or flash drive). Except the material on DVD and Blu-Ray will not be returned for archiving purpose), excluding any additional costs for tax and custom clearance in country of return.

5.3. RETURN OF FILM MATERIALS.

All film materials in the form of Hard/Flash Drive External (Except on DVD and Blu-Ray) will be returned to participant or apppointed representative within eight weeks after the Festival. It’s the responsibility of each participant to inform the Festival in due time on (any change in) the details of the return address as well as the desired date of arrival at the return address.

6. Closure

Entry and participation of films implies unconditional acceptance of the regulations. In unspecified cases, any final decisions are at the discretion of the festival.

To submit a film, please fill out an Entry Form here.

Thank you!